

Add Simple Secondary Action Plan to Description

Action Planning Form

What needs to be done?	How often?	Who is responsible ?	By when?
Jesse will make sure staff are organized and transportation is available on Sundays so Flo can attend church	Available Every Sunday	Jesse	By August 16, 2017
Lucy will work with Flo to create a lunch club and help Flo send out invitations	Weekly Starting on August	Flo and Lucy	First invites by August 1, 2017
Jesse will help Flo create a simple invitation to lunch that Flo can share with people in the community	July 24, 2017	Flo and Jesse	By August 16, 2017
Jamain will sit down with Flo on Sunday each week and identify a plan for spending time in the community, and share this with Jesse who will make sure transportation and staffing are available	August 13, 2017	Flo and Jamain	July 18, 2017
Rikki and Ruby will work with Flo to create a family collage book during their visits	August to September 6, 2017	Flo, Rikki, and Ruby	October, 2017
Flo will begin looking for a pet by visiting the sanctuary and assessing what kind of animal would be the best fit. Flo and the team will review findings together and take the next step	August to September	Flo and Jamain	Review October, 2017