**4+1 Tool Practice**

**As part of Coaches’ Meetings and as a way to help inform Leadership, Coaches will be asked to share their learning using the “4+1” process (based on the tools Coaches practice from meeting to meeting). The questions are listed below, with sub-questions to help walk Coaches through the process and each question.**

**Coaches should come prepared to answer the 4+1 main questions (for each tool they practice) using the sub-questions as a way to address and work through each question.**

**(1) What was tried?**

* **What was your plan?**
* **How did you set it up?**
* **Who was present?**
* **Explain how it was used?**

**(2) What was learned?**

* **About the process?**
* **About using the tool?**
* **Supporting others to use it?**

**(3) What are you pleased about?**

* **Your skills or others**
* **Success that was achieved?**
* **What worked well?**
* **What tips would you give others?**

**(4) What are you concerned about?**

* **What would you change next time?**
* **What would you do differently?**
* **What tips would you give others?**

**+1: Given what you have learned about this process or experience, what needs to (and can) change?**